

Assistant Building Engineer

The Gig:

The Assistant Building Engineer is a jack-of-all-trades when it comes to the maintenance and repair of our state-of-the-art corporate campus. We are looking for someone with 1-3 years of facilities or commercial construction experience that is eager to learn and likes to get the job done right! Your knowledge and skills will be tested and developed working on carpentry, electrical, mechanical, plumbing, and HVAC projects across over 3 million square feet of commercial office space.

What you will be doing:

- Maintaining and monitoring building automation system
- Maintaining and repairing facility electrical, mechanical operating systems including electrical, mechanical, plumbing, HVAC (air conditioning, heating, and ventilation)
- Modifying and adjusting heating, ventilation, and air conditioning systems (BAS)
- Carpentry and painting in and around the facility
- Reviewing and interpreting working drawings and blueprints for mechanical and electrical building operating systems and equipment
- Performing minor maintenance and logs tasks
- Providing courteous, high-quality service to team members by personally responding to requests for service
- Providing any needed assistance to customers, team members and visitors
- Responding to emergency situations including participation in the on-call rotation
- Monday through Friday hours, however, may be required to work nights, days, holidays, and weekends
- Meeting the physical requirements of the job and the ability to work in the environmental conditions listed below to perform common assistant engineer functions and duties
- Performing all duties in a safe manner, following all safety procedures

What we need from you:

Technical Skills:

- Working knowledge of commercial HVAC, carpentry, electrical, and plumbing required
- Relevant certifications or Trade School diploma for HVAC (Universal 608)
- Knowledgeable use of tools of the trade required
- Unlimited Refrigeration Recovery Certification and/or Boiler License (preferred)
- Meet all legal requirements to work in the United States
- Must demonstrate good moral fitness and ethical standards

Interpersonal Skills:

- Ability to communicate effectively both orally and in writing with team members, vendors, and the public, to understand and follow standard operating procedures, to perform duties in a professional manner and appearance
- Make independent and good judgment decisions within proper policy and procedures
- Must be detailed oriented and have satisfactory literacy and writing, documentation, communications, and interpersonal abilities. Must be proficient at computer-based programs in Microsoft and web-based platforms
- Have no disqualifying criminal history or convictions
- Be able to work alone responsibly and without supervision and able to be on call once on a rotational basis

Minimum requirements set by insurer to drive a company vehicle:

1. No moving traffic violations in the past 3 years
2. No at fault accidents in the past 3 years
3. Have not had driver's license denied, suspended, or revoked in the last 3 years
4. No driving under the influence of intoxicants (DUI) convictions in the past 3 years

Apply directly at www.uwmcareers.com or email your resume to Chris Nelson cnelson@uwm.com