



Abstract Submission Requirements

A webinar is your chance host a presentation about your area of expertise to a targeted audience. BOMA/Metro Detroit will promote the webinar topic on your behalf and take registrations. Presentations must be 60 minutes and duration and provide educational information only. ***Presentations may not be used to promote or sell a product, service or a program without prior review.***

Please submit the following along with a professional biography to info@bomadet.org

Company:

Speaker(s) Name:

Credentials/CV: [attached]

E-mail address:

Phone #:

1 hour Seminar Title:

Target Audience: Commercial Property Landlords/Tenants; Business Owners

Seminar Date:

Seminar Location:

Have you presented in the past?

Outline, goals and content description must be filled out.

State the purpose and goals of this seminar: By the end of this session, the attendee will ...

Content Description (no more than 500 words):

Please complete the outline:

Outline of 60 Minute Presentation

1. Introduction – 5 minutes
2. Topic - 45 minutes
- 3.
- 4.
- 5.
6. Q & A – 10 minutes

Seminars are open to all BOMA/Metro Detroit members, both Affiliate and Building members. It is very likely and quite common for other companies in similar lines of work to attend BOMA Programs. Please indicate below that you understand and accept that competitors may attend your seminar (as long as they are also BOMA/Metro Detroit members).

Submitted By:

Date:

